



MA in Policy Economics, Williams College

OFFICIAL REFERENCE FORM

Please upload the completed form by **December 15, 2023** at https://williamscollege.formstack.com/forms/official_reference_form_2024_25

To the Recommender: This letter of recommendation is confidential and will not be shared with the applicant. If you do not fill out the form in English, please include an informal English translation. Please limit your responses to no more than 400 words per question. We are looking for concrete examples from your direct observation of the applicant that demonstrate the quality of the applicant's professional experiences and accomplishments, as these details will help us assess the applicant's qualifications.

Applicant's Name:

Applicant's Country of Citizenship:

Applicant's Position and Employer:

Referee's Name:

Referee's Position and Employer

Referee's Work Address (street, city, country):

Referee's Email Address:

Referee's Phone Number:

Indicate your relationship with the applicant:

The applicant's direct supervisor

In a position more senior than the applicant's direct supervisor

Other: _____

Do you currently work with the applicant? _____

How many years have you known the applicant in a professional setting? Do not include time that the applicant was a student. _____

1. Please describe the applicant's professional strengths and achievements using specific examples of situations in which you observed these attributes directly. If applicable, please share details about the applicant's participation in development projects and professional recognition and awards (max. of 400 words)

2. Please describe a situation you have directly observed that demonstrates the applicant's commitment to a long-term career of working on the development challenges in their country/region. Use specific examples. If you have not witnessed any demonstrated commitment, please indicate this fact. (max. of 400 words)

3. Please share any other information/insights you think may be helpful in the review of this application. This could include any personal hardships the applicant has overcome or any reason you would hesitate to recommend this applicant for the scholarship. (max. of 400 words)